

Alft & Wilson Publishing Form 1 Preparation Notes

First, we highly recommend that you consult with an attorney. Once the court approves a decree, it is a difficult process to correct or change. Some lawyers in Iowa offer “unbundled” services which means for a fee, they will help you prepare a Form 1. Check our website for listings of lawyers who will help you.

If you do not have the information required below, do not proceed. Gather accurate information before you proceed. If you “guess” at numbers, the form will not be accurate and it will be rejected by the court. Judges will examine your forms and check the results. Do not waste your time and money. Do it right the first time because you will be paying a fee to use this service. For the price, you can make and adjust your entries. Once you indicate you are ready for the program to produce the form, you are done. The fee is paid and the form is locked in. You cannot go back and make changes.

Your name: _____

Your email address: _____

Password you will use: _____

Children Data

1. How many children are involved in your case? _____
2. Calculate the approximate number of days the non-custodial parent will have visitation per year with the child(ren). Example: every other weekend Friday- Sunday and two weeks in the summer is 66 days per year – 26 weekends X 2 days plus 14 days. Add every other holiday, let’s say 7 more days and you are up to 73 days. If the non-custodial parent is going to have the kids all summer, you may reach one of these milestones.

_____ 0 – 127 days

_____ 128 – 147 days

_____ 148 – 166 days

_____ 167 or more days.

3. Are you planning on having Shared Physical Care? This means that each party will have the children half the time. Example, one week with mom then next week with dad. Etc.

Yes No

4. Do either of you have children with another person? These are known as QADDs or Qualified Additional Dependent Deductions. Note, the children indicated in item 1

above are not considered QADD's. A QADD is a child you have had with some other person. Please read our help file on this subject before you indicate a response.

How many QADDs:

Mom: _____

Dad: _____

Income Data

A negative number is not allowed. Sometimes self-employed individuals will claim so many deductions that they have a net-loss of income. If your case involves such, go see a lawyer. Do not proceed.

5. Gross Yearly WAGE Income:

Dad \$ _____

Mom \$ _____

6. Gross Yearly SELF-EMPLOYMENT Income:

Dad \$ _____

Mom \$ _____

7. Gross Yearly ALIMONY Income:

Dad \$ _____

Mom \$ _____

8. Gross Yearly Unearned Taxable Income:

Dad \$ _____

Mom \$ _____

9. If you have other income that is not, for example subject to FICA or Federal Tax, please provide the following:

Dad - Income Description: _____

Income Amount: \$ _____

Check the boxes that apply these taxes:

Federal Tax – FICA – State Tax – Pension

Mom - Income Description: _____

Income Amount: \$ _____

Check the boxes that apply these taxes:

Federal Tax – FICA – State Tax – Pension

Tax Information Data

Please read our help files. If, for example, you have one child at issue in your case, you both cannot claim the child. Likewise, if you have one child, both cannot file as Head of House hold.

10. How many children will dad claim as tax dependents: _____

11. How many children will mom claim as tax dependents: _____

12. Is dad over the age of 65? Yes – No

13. Is mom over the age of 65? Yes – No

14. Is dad blind? Yes – No

15. Is mom blind? Yes – No

16. The filing status on dad's next tax return will be:

Single: ____ Married: ____ Head of Household: ____ Separated: ____

17. The filing status of the mom's tax return will be:

Single: ____ Married: ____ Head of Household: ____ Separated: ____

Federal Tax Credits

18. Dad:

a. Tax Description: _____

b. Tax Amount \$ _____

19. Mom:

a. Tax Description: _____

b. Tax Amount \$ _____

20. Dad number of dependents Age 17 and Older: _____

21. Mom number of dependents Age 17 and Older: _____

22. You may indicate dad's School District Surtax Rate in the program.

23. You may indicate mom's School District Surtax Rate in the program.

Other Deductions

Health insurance coverage on the children is complicated. If the children are covered under a health insurance plan, you are allowed to claim what it costs to have the children added to the plan. Example: Single plan costs \$400 per month. Family plan costs \$500 per month. You are allowed to indicate \$100 cost per month to cover the children.

Title XIX: Title XIX is NOT health insurance under the rules. Do not indicate that insurance is provided at no cost if the children are covered by Title XIX.

Hawk-I: This is NOT health insurance under the rules. If the children are covered by Hawk-I, indicate the cost of the Hawk-I coverage being paid by that party and check the box that this is Hawk-I coverage.

Dad

24. Union dues _____ per _____

25. Mandatory Occupational License Fees _____ per _____

26. Medical/Health Insurance on the children _____ per _____.

Is this Hawk-I coverage? If yes, indicate the cost and check the box below.

27. If you entered a cost for Hawk-I coverage above, check this box: _____

28. Is health insurance coverage provided on the children at no cost? Yes – No

If you indicated Yes to the question immediately above, is this Title XIX? If yes, you must check NO on question 28 above.

30. Are you paying child support per a prior order of the court? Yes – No

31. If yes, amount per year that you are paying? \$ _____

If you are not paying it, you cannot claim it. You cannot claim this amount and at the same time claim a QADD (question 4 above). If you are not paying the support ordered, you may claim a QADD. Read the help file.

32. Are you paying spousal support per a prior order of the court? Yes – No

33. If yes, amount per year you are paying per year? \$ _____

34. Are you paying for Medical Support per a prior order of the court? Yes – No

35. If yes, how are you paying per year? \$ _____

36. If you are paying child care expenses for the current children, indicate the amount you are paying per year \$ _____

37. Number of children in childcare? _____

Mom

38. Union dues _____ per _____

39. Mandatory Occupational License Fees _____ per _____

40. Medical/Health Insurance on the children _____ per _____

Is this Hawk-I coverage? If yes, indicate the cost and check the box below.

41. If you entered a cost for Hawk-I coverage above, check this box: _____

42. Is health insurance coverage provided on the children at no cost? Yes – No

If you indicated yes to the question immediately above, is this Title XIX? If yes, you must check NO in question 42 above.

43. Are you paying child support per a prior order of the court? Yes – No

44. If yes, amount per year that you are paying? \$ _____

If you are not paying it, you cannot claim it. You cannot claim this amount and at the same time claim a QADD (question 4 above). If you are not paying the support ordered, you may claim a QADD. Read the help file.

45. Are you paying spousal support per a prior order of the court? Yes – No

46. If yes, amount per year you are paying per year? \$ _____

If you are not paying it, you cannot claim it.

47. Are you paying for Medical Support per a prior order of the court? Yes – No

48. If yes, how are you paying per year? \$ _____

If you are not paying it, you cannot claim it.

39. If you are paying child care expenses for the current children, indicate the amount you are paying per year \$ _____

40. Number of children in childcare? _____